

Agenda for a meeting of the Corporate Overview and Scrutiny Committee to be held on Thursday, 25 January 2018 at 5.30 pm in Committee Room 1 - City Hall, Bradford

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT AND INDEPENDENT	THE INDEPENDENTS
BM Smith Cooke Riaz	Warburton Arshad Hussain Watson Bacon Duffy	J Sunderland	Naylor

Alternates:

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT AND INDEPENDENT	THE INDEPENDENTS
Mallinson Townend M Pollard	Greenwood T Hussain Thirkill Jamil Shaheen	Ward	Hawkesworth

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Parveen Akhtar
City Solicitor
Agenda Contact: Yusuf Patel
Phone: 01274 434579
E-Mail: yusuf.patel@bradford.gov.uk

To:

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meeting held on 22 November and 20 December 2017 be signed as a correct record (previously circulated).

(Yusuf Patel – 01274 434579)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Yusuf Patel – 01274 434579)

5. REFERRALS TO THE OVERVIEW AND SCRUTINY COMMITTEE

No referrals were made at the time of agenda publication.

B. OVERVIEW AND SCRUTINY ACTIVITIES

6. PROVISION OF A CORPORATE CONTRACT FOR THE PROVISION OF TAXI SERVICES

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The council utilises taxi services for the transport of vulnerable children and adults, and other service areas that have a need to draw off taxi services as part of their operational needs.

Currently Fleet and Transport Services (FTS) manages a Dynamic Purchasing System (DPS) which has worked successfully for the last 4 years and is due to expire end March 2018. FTS is now seeking to re-tender this contract for a further 4 years (2 + 2 years) or in accordance with procurement regulations.

To meet its obligations under Standing Orders details of all contracts in excess of £2 million should be reported to the appropriate Overview and Scrutiny Committee to afford Members opportunity to engage in the process and the report of the Strategic Director Place (**Document “Y”**) sets out the details of the contract.

Members are asked to note the report.

(Geoff Binnington - 01274 437442)

7. RISK MANAGEMENT

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The Strategic Director Corporate Services will submit a report (**Document “Z”**) which provides an outline of the purpose, objectives and developments in the Council’s approach to risk management.

Recommended –

- (1) That the recommendations of the Overview and Scrutiny Committee of the 11th January 2017 are implemented by the 30th June 2018.**
- (2) That the Overview and Scrutiny Committee considers an improvement plan which incorporates the following features:**
 - (i) That the Risk Coordinator Network is refreshed with all Directors required to nominate key managers within their service as the Risk Coordinator for their Department.**
 - (ii) That monthly reports are tabled at CMT, identifying progress made on the identification and recording of departmental risks. This should include applying any developments to the Council’s risk management process.**
 - (iii) Covalent is to be used for the recording of all risks across the Council including the Council Plan Delivery Programme risks.**
 - (iv) Quarterly Risk Management reports to be produced for CMT and the Executive.**

(Mark St. Romaine - 01274 432888)

8. CALLED-IN DECISION - A STRATEGY FOR GROWTH IN INCOME FROM COUNCIL TAX, BUSINESS RATES AND INVESTMENT

At its meeting on 9 January 2018 the Executive received a report of the Strategic Director Corporate Services (**Document “AP”**) which proposed a strategy for growing the Council’s sources of income from Council Tax, Business Rates and investment in assets, recommending an Investment Advisory Group is established to oversee activity and manage risks.

Executive resolved as follows:

- (1) That the basic premise underpinning Document “AP” be accepted, that targeted activity should be undertaken to grow income from:**
 - (a) Council Tax**
 - (b) Business Rates**
 - (c) Income-generating investment**
- (2) That the next steps outlined at Section 8 of Document “AP” be pursued.**

ACTION: Strategic Director Corporate Services

The decision of the Executive has been called in by Councillor Cooke.

The reasons for Councillor Cooke requesting the call-in are:

- 1. Many Members have had no opportunity to consider the governance and accountability issues around the Council’s property investment activities.*
- 2. To allow members to consider the risks of such a strategy.*
- 3. To allow members to consider whether the Government’s recently announced review of the purpose for the Public Works Loan Board affects the Council’s strategy.*

In accordance with Paragraph 8.6.9 of Part 3E of the Constitution Members of the Overview and Scrutiny Committee can, following consideration of the matter, resolve to:

- (1) Release the decision for implementation.***
- (2) Refer all or part of the decision back to the Executive to reconsider it in the light of any representations the Committee may make. The decision may not be implemented until the Executive has met to reconsider its earlier decision.***
- (3) Refer the decision to full Council for consideration, in which case the decision may not be implemented until the Council has met to consider the matter.***

If the Committee makes no resolution, in accordance with paragraph 8.6.9 of the Constitution, the decision may be implemented.

(Yusuf Patel – 01274 434579)

9. EXCLUSION OF THE PUBLIC

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Recommended –

That the public be excluded from the meeting during the discussion of the Not for Publication Appendices to Executive Documents "AM" "AR" on the grounds that it is likely, in view of the nature of the proceedings, that if they were present, exempt information within paragraphs 3 and 5 (financial or business affairs and legal privilege) of Schedule 12A of the Local Government Act 1972 (as amended) would be disclosed and it is considered that, in all the circumstances, the public interest in allowing the public to remain is outweighed by the public interest in excluding public access to the relevant part of the proceedings for the following reasons:

It is in the public interest in maintaining these exemptions because it is in the overriding interest of proper administration that Members are made fully aware of the financial and legal implications of any decision.

(Ben Middleton – 01274 439607)

10. FORMER ODEON BUILDING

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At its meeting on 5 December 2017 the Executive received a report of the Strategic Director Corporate Services (**Executive Document "AM" which contained Not For Publication Appendix 1**) which considered the options available to the Council in securing funding for the proposed refurbishment of the Bradford Odeon.

Executive resolved as follows:

- (1) *To endorse the risk assessment in the Not for Publication Appendix to Document 'AM'.*
- (2) *To endorse further detailed consideration, with partners, of the optimal legal and financial structure to develop the Bradford Odeon with their preferred delivery option being Option 2 as set out in the Not For Publication appendix to Document 'AM'.*
- (3) *To support the principle that the Council provides loan or other forms of capital to enable the development to proceed.*
- (4) *To support bids to other bodies who are willing to co-fund development.*
- (5) *To receive a further report at the earliest opportunity or at its scheduled meeting on 9 January 2018 on the preferred option and any other relevant matters.*

ACTION: *Strategic Director Corporate Services*

At its meeting on 9 January 2018 the Executive received a report of the Strategic Director Corporate Services (**Executive Document "AR" which contained Not For Publication Appendix 1**) which provided

an update on Bradford's city centre regeneration projects including further details in respect of the Former Bradford Odeon, following on from Executive on 5th December 2017.

Executive resolved as follows:

- (1) *That the contents of Document "AR" be noted and the recommendations in the confidential appendix be approved as amended.*
- (2) *That the Chair of the Corporate Services Overview and Scrutiny Committee be requested to add the report to the work programme for the 25 January 2018 meeting and it be noted that the report is on the work programme of the Regeneration and Economy Overview and Scrutiny Committee for the 23 January meeting.*

ACTION: *Strategic Director Corporate Services*

The Strategic Director Corporate Services will submit a report (**Document "AA" "containing Not for Publication Appendices 2 & 4"**) which sets out the respective reports considered by the Executive at its meetings held on 5 December 2017 and 9 January 2018.

Recommended –

Members are asked to consider the report and comment as appropriate.

(Ben Middleton – 01273 439067)

NOTE: Please note that the Not for Publication Appendices are being circulated to Members of the Committee only, if you are sending an alternate to the meeting please advise me as soon as possible, and I will ensure they receive a copy of the NFP document in advance of the meeting.

11. CORPORATE OVERVIEW AND SCRUTINY COMMITTEE - WORK PROGRAMME 2017/18

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The Chair of the Corporate Overview and Scrutiny Committee will submit a report (**Document “AB”**) which sets out the Corporate Overview and Scrutiny Committee work programme for 2017/18.

Recommended –

- (1) That members consider and comment on the areas of work included in the work programme.**
- (2) That members consider any detailed scrutiny reviews that they may wish to conduct.**

(Mustansir Butt – 01274 432574)